



**OFFICE OF THE DEAN & PRINCIPAL,  
IAHARAJA KRISHNA CHANDRA GAJAPATI MEDICAL COLLEGE,  
BRAHMAPUR.760 004, GANJAM, ORISSA.**

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No. 6722/Welfare/2022/


Dt. 11.07.2022

**RECRUITMENT ADVERTISEMENT**

Applications are invited for eligible candidates for engagement against the following category of posts on consolidated basis for VRDL MKCG Medical College, Berhampur under MoHFW.

| Sl.No. | Category of the post      | No. of Posts | Remuneration per month |
|--------|---------------------------|--------------|------------------------|
| 1.     | Scientist B (Medical)     | 1            | Rs.56000/-Plus HRA     |
| 2.     | Scientist B (Non-Medical) | 1            | Rs.56000/-Plus HRA     |
| 3.     | Research Assistant        | 1            | Rs.35000/-             |
| 4.     | Laboratory Technician     | 2            | Rs.20000/- Plus HRA    |
| 5.     | Data Entry Operator       | 1            | Rs.20000/-             |
| 6.     | Multi Tasking Staff       | 1            | Rs.18000/-             |

Interested candidates fulfilling the eligibility criteria can apply for the above posts through speed post within the stipulated date & time. The details are available in the website [www.mkcgmch.org](http://www.mkcgmch.org). The last date for submission of application is 01-08-2022.

  
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M.K.C.G. Medical College,  
Berhampur

## **SELECTION PROCESS**

### **GENERAL CONDITIONS:-**

1. Candidate must be a Citizen of India.
2. Candidate must have bear Good Character.
3. Candidate must be of Sound Health, good physique and free from organic defects or bodily infirmity or contagious disease.
4. Have not more than one spouse living, if married.
5. Appointment will be made on project mode and purely temporary in nature, co-terminus with the project. Candidate shall have no claim for regular appointment. (An undertaking must be submitted during the time of joining)
6. The selected candidates will have to undertake that they will not claim any financial benefits other than the monthly remuneration fixed by DHR.
7. The authority reserves the right to cancel this advertisement at any time without assigning any reason thereof.
8. Any legal dispute is subject to the jurisdiction of Court(s) situated at Berhampur, Ganjam, Odisha.
9. No TA/DA will be paid for appearing in the interview for joining the assignment and for the period of work.
10. Candidate must have no criminal record, the police verification certificate is required to be submitted at the time of joining service.
11. Age Limit:- She/He must have attained the age of 21 years and must not be above the age of 65 years on the date of advertisement for the post (For Scientist Medical & Non Medical. Other category of posts must have attained age of 21 years & not above 35 years. Relaxation for SC/ST & other category will be followed as per rules.
12. Registration: The candidate must have registered her/his name in respective Council in the State and have possessed valid registration certificate as on the date of advertisement as the case may be.

  
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13.Educational Qualification:

| Sl. No. | Post Name               | Essential Qualification   | DESIRABLE QUALIFICATIONS   |  |
|---------|-------------------------|---|--|--|
| 1       | SCIENTIST (MEDICAL)     | B<br>MBBS / BDS / B.V.Sc. & AH recognized by MCI / DCI / VCI respectively.<br><br>Or<br>BDS / B. V. Sc degree with one year experience.   | 1. MD in the related subject from a recognized university for candidates with firstclass relevant degree.<br>2. Additional Post doctoral research / training experience in relevant subjects in relevant subjects in recognized institute(s).<br>3. Knowledge of Computer Applications or Business Intelligence tools / Data Management<br>4. Two years R&D / Teaching experience in relevant subject after obtaining essential qualification  | NOTES:<br><br>1. MD or M. V. Sc degree in relevant subjects shall be treated equivalent to three years experience respectively.<br>2. Candidates with MD / MDS / M. V. Sc degree will be preferred for engagement. |
| 2       | SCIENTIST (NON MEDICAL) | B<br>BE / B. Tech degree in relevant engineering subject with 2 years experience or equivalent degree from a recognized university.<br><br>Or<br>1st class Master's degree in relevant subject from a recognized university<br><br>Or<br>2nd class M. Sc. + Ph.D degree in relevant subject from a recognized university. | 1. Doctorate or M. Tech Degree in relevant subject or engineering subject from a recognized university for candidates with first class relevant degree.<br>2. Additional Post doctoral research / training experience in relevant subjects in relevant subjects in recognized institute(s).<br>3. Knowledge of Computer Applications or Business Intelligence tools / Data Management<br>4. Two years R&D / Teaching experience in relevant subject after obtaining essential qualification. | NOTES:<br><br>1. PhD degree in relevant subjects shall be treated equivalent to three yearsexperience.<br>2. Candidates with PhD or M. Tech degree will be preferred for engagement.                               |

  
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| Sl. No. | Post Name             | Essential Qualification  | DESIRABLE QUALIFICATIONS   |  |
|---------|-----------------------|--|--|--|
| 3       | RESEARCH ASSISTANT    | Post graduate degree in relevant subject.  | <ol style="list-style-type: none"> <li>1. Degree in Microbiology, Biotechnology from a recognized university.</li> <li>2. Additional research / training experience in the relevant subjects in recognized institutes.</li> <li>3. Knowledge of Data Management pertaining to laboratory data.</li> <li>4. Hands-on experience of molecular and serological assays for virological diagnosis and previous laboratory experience of handling samples for respiratory virus detection and characterization.</li> </ol> |  |
| 4       | LABORATORY TECHNICIAN | B. Sc. / Intermediate with diploma in Medical Laboratory Technology or High School with 5 years Lab. Experience. |  |  |
| 5       | DATA ENTRY OPERATOR   | Graduate with knowledge of data entry work.  | <ol style="list-style-type: none"> <li>i. A speed test of not less than 8000 key depression per hour by a test on computer.</li> <li>ii. Previous experience of data documentation and handling large numbers of data entry on portals.</li> </ol>   |  |
| 6       | MULTI-TASKING STAFF   | High School / Matric / equivalent from a recognized board.   | Experience in Health Sector  |  |

  
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#### 14. Process of Finalization of Merit List

Career Assessment: The career assessment would be done for individual applicant using following criteria:

| Sl. No. | Examination<br>Post Name                               | Weight age          |                         |                |                 |     |                     |
|---------|--|---------------------|-------------------------|----------------|-----------------|-----|---------------------|
|         |  | Scientist (Medical) | Scientist (Non-Medical) | Research Asst. | Lab. Technician | DEO | Multi Tasking Staff |
| 1       | HSC (Excluding 4 <sup>th</sup> Optional)/ equivalent   | 10%                 | 10%                     | 20%            | 20%             | 20% | Highest scorer 90%  |
| 2       | +2 (excluding 4 <sup>th</sup> optional) /equivalent    | 10%                 | 10%                     | 20%            | 20%             | 20% |                     |
| 3       | Graduation   | 20%                 | 20%                     | 20%            |                 | 50% |                     |
| 4       | PG   | 20%                 | 20%                     | 30%            |                 |     |                     |
| 5       | Professional / Technical Qualification                 | 20%                 | 20%                     |                | 40% (DMLT)      |     |                     |
| 6       | Interview  | 10%                 | 10%                     | 10%            | 10%             | 10% | 10%                 |
| 7       | Publication<br>Each-5 mark<br>Max Req.2<br>publication | 10%                 | 10%                     |                |                 |     |                     |
| 8       | Written  |                     |                         |                | 10 %            |     |                     |

For the post of Lab Technician then written test will be conducted (100 mark).

For DEO typing test will be conducted. Must be 8000 key depression per hour.

15. Constitution of Selection committee: The Committee shall Consists of the following members, namely:

| Sl. No. | Name of the member                                    | Position        |
|---------|---|-----------------|
| 1.      | Dean & Principal, MKCG MC, Berhampur                  | Chairman        |
| 2.      | Superintendent, MKCG MCH                              | Member          |
| 3.      | Registrar Administration, MKCG MCH, Berhampur         | Member          |
| 4.      | Professor & HOD Microbiology                          | Member          |
| 5.      | Nodal Officer VRDL                                    | Member Convener |
| 6.      | Dr. Atanu Bal, Asst Prof pathology & Accounts Officer | Member          |

The recommendation of the committee shall valid notwithstanding the absence of any one of its members other than the Chairman, provided that the members so absenting must have been duly invited to attend the meeting of the Board.

16. Procedure of finalization of merit list by the Committee:

- After receipt of applications received within the prescribed date, the application will be scrutinized by the selection committee & prepare a sort list at the 1:10 ratio.
- Than original certificate verification & interview will be conducted for the sort listed candidates.
- The post wise merit list will be prepared by the committee accordingly to the mark secured & weightage as per point No.14.

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- d) After finalization of the merit list the Dean & principal will issue engagement order to the candidates starting from the top of the merit list.
- e) The merit list will be valid for a period of one year or closer of the scheme whichever is earlier. If a candidate refuses or did not join in the post within the stipulated time than the candidate next below the top candidate in the merit list will be considered for engagement. For one post 3 candidate will be placed in the merit list i.e 1:3 ratio.

17. In any candidate is found to have suppressed any material information or furnished false information /documents, his /her service shall be terminated forthwith. Candidates who have been disengaged from service on administrative ground such as disobedience/ poor performance/ misbehavior / criminal activities etc. are not eligible to apply. Incomplete application in any form will be rejected.

18. If any dispute arises during the selection process, the decision of the committee is final.

**N.B:**

- i. Since the engagement are on contract basis & less number of posts no reservation policy is applicable for selection as per ORV act.
- ii. One month notice must be given by the candidate before resign from the post.
- iii. The initial engagement will be made for one year. The yearly renewal will be made after satisfactory performance of the employee submitted by the competent authority.

No personal query will be entertained, the authority reserves the rights of accepting/rejecting any application without assigning any reasons thereof.

  
11.09.22  
Dean & Principal  
MKCG Medical College,  
Berhampur

**APPLICATION FORM FOR THE POST OF \_\_\_\_\_ AT VRDL MKCG  
MEDICAL COLLEGE, BERHAMPUR**

For Scientist-B (Medical & Non-Medical), Research Assistant, Lab. Technician , DEO  
& Multitasking Staff

[Put tick mark on whichever is applicable]

| 1. Name:  |                      |                    |  |   | Space for<br>passport<br>photographer |
|---|----------------------|--------------------|--|---|---------------------------------------|
| 2. Qualification:   |                      |                    |  |   |                                       |
| 3. Name of Post applied:                                    |                      |                    |  |   |                                       |
| 4. Present Occupation:                                      |                      |                    |  |   |                                       |
| 5. Address for communication (with mobile no & email id):   |                      |                    |  |   |                                       |
| 6. Sex:   |                      |                    |  |   |                                       |
| 7. Domicile state:  |                      |                    |  |   |                                       |
| 8. Nationality:   |                      |                    |  |   |                                       |
| 9. Date of Birth:   |                      |                    |  |   |                                       |
| 10. Mark Secured:   |                      |                    |  |   |                                       |
| Examination   | Board/<br>University | Year of<br>Passing | Full marks<br>(excluding<br>4 <sup>th</sup><br>optional) | Mark<br>secured<br>(excluding<br>4 <sup>th</sup><br>optional) | Extra<br>chances<br>taken             |
| 10th / HSC  |                      |                    |  |   |                                       |
| +2 / SSC  |                      |                    |  |   |                                       |
| Graduation  |                      |                    |  |   |                                       |
| P.G   |                      |                    |  |   |                                       |
| Professional /<br>Technical<br>Qualification<br>as required |                      |                    |  |   |                                       |
| 11. Registration number & year (in respective council)      |                      |                    |  |   |                                       |

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12. Work Experience

| Organisation | Position held | Period |    | Duration in years |
|--------------|---------------|--------|----|-------------------|
|              |               | From   | To |                   |
|              |               |        |    |                   |
|              |               |        |    |                   |
|              |               |        |    |                   |
|              |               |        |    |                   |
|              |               |        |    |                   |

Applicable in case of Research Scientist (Medical), Research Scientist (Non-Medical)

13. Research Experience (if any):


|    | Organization | Time Period |
|----|--------------|-------------|
| 1. |              |             |
| 2. |              |             |
| 3. |              |             |

14. Publications (if any):

|    |                       |  |
|----|-----------------------|--|
| 1. | Research Publications |  |
| 2. | Indexed               |  |
| 3. | Non Indexed           |  |
| 4. | As First Author       |  |

15. Document enclosed

|  |                          |
|--|--------------------------|
| HSC pass certificate                                       | HSC mark sheet           |
| +2 pass certificate  | +2 mark sheet            |
| Graduation pass certificate                                | Graduation mark sheet    |
| PG Pass Certificate  | PG Mark Sheet            |
| Professional / Technical Qualification as per requirement. | Registration Certificate |

  
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16. Declaration:

I, ..... do here By declare that , all the information provided in this application form are true to the best of my knowledge, in case it is found to be false my candidature for the post will be forfeited anytime during or after the selection to the post and legal action as deemed fit shall be Initiated against me.


Place:

Full Signature of the Applicant

Date:

**The following are required to be submitted:**

1. Dully filled in and signed application in the prescribed format
2. Any Photo ID card (Aadhar, PAN, Voter ID)
3. Self attested photocopy of the Testimonials & other documents
4. Two Pass Port Size Photographs

  
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