

TENDER DOCUMENT FOR
“Supply of “Electrical & Misc Items” of
MKCG Medical College Hospital “
OFFICE OF THE DEAN & PRINCIPAL,
MKCG MEDICAL COLLEGE, BERHAMPUR ODISHA
Tel: (0680)-2292746
E-Mail:mkcgmcbam@gmail.com,
Price: Rs.2000/-

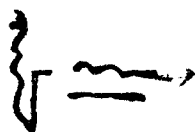
(Those who download the tender document from
Website www.mkcgmch.org & should enclose a DD for Rs.2000.00
towards cost of tender paper)

DATE OF PUBLICATION IN THE NEWS PAPER:24-12-2019

LAST DATE FOR SUBMISSION OF TENDER:- 13-01-2020 BY 4.30 P.M

DATE OF OPENING OF TECHNICAL BID: 13-01-2020 AT 5 P.M

DATE OF OPENING OF FINANCIAL BID: 15-01-2020 AT 12.30 P.M



TENDER PAPER
TERMS AND CONDITIONS.

1. The sealed tenders should be super scribed as Tender for “supply of **“Electrical & Misc Items” to different Departments & Hostels of MKCG Medical College, Berhampur**” are to be submitted by Regd. Post/Speed Post/Courier service only so as to reach in the Office of the Dean & Principal, M.K.C.G. Medical College, Berhampur-4 on or **before 21 days by 4.30 P.M from the date of publication of the Tender Call Notice in the news paper.** The tenders received beyond the scheduled time and date will not be considered under any circumstances & will be returned in original sealed cover. The Tender should be of double bid system **i) Technical Bid & ii) Price Bid in two sealed covers duly super scribed as Technical Bid & Price Bid and be submitted with one sealed cover.** Those who download the tender document from website www.mkcgmch.org should enclose a DD of Rs.2000/- cash (non-refundable) in favour of the Dean & Principal MKCG MCC payable at SBI MCC Branch, Berhampur.
2. The sealed tenders submitted by the tenderers shall be opened by the Purchase Committee of office of the Dean & Principal, M.K.C.G. Medical College, Berhampur in his Office Chamber in the presence of either the tenderers or his /their authorized representatives who should remain present at the scheduled date and time with proper authorisation. If any tenderer or his / their authorized representative fails to turn up at the time of opening of the tenders that will not bar to the authorities from opening the tenders or carrying on subsequent tendering procedures.
3. The tender should be clearly typed / computerized without any correction, interpolation and over-writing etc. and each page of the tender should bear the dated signature of the tenderer. Correction/over writing or interpolation of any entry should be attested by the tenderers failing which the tender for the relevant item or items shall not be taken in to consideration.
4. The rates quoted against each item should be F.O.R/CIF M.K.C.G. Medical College, Berhampur, Dist- Ganjam, Odisha.
5. The rates should be inclusive of all taxes,
6. The tender should be valid for 3 years from the date of finalization of the tender procedure.
7. The prices quoted should be final and shall not be subject to any escalation during the validity period of the tender.
8. The tenderer should submit/furnish a certificate in the tender to the effect that price quoted by him/them is not more than the open Market Price.
9. The tenderer should furnish Photostat copies of the up to date GST, and Filling of Income tax return certificates of last three years along with money receipt in original relating to his/their firm along with the tender.
10. The tenderer should furnish the Earnest Money Deposit **@ Rs.20000, only in shape of Bank Draft in favour of the Dean & Principal, M.K.C.G. Medical College, Berhampur payable at M.C.C Branch Berhampur,** along with the tender. The EMD will be forfeited in case, the successful tenderer fails to execute the order within the stipulated period mentioned in the Purchase Order in supply of the same.

11. Purchase order shall be issued in favour of the successful tenderers by Regd.Post with A.D **after approval in the Purchase Committee.** It is obligatory on the part of the selected firm to acknowledge receipt of the purchase order within seven days..
12. The successful tenderer shall replace any part or whole system as may be necessary, if found damaged on arrival at site
13. The Dean & Principal MKCG Medical College Berhampur as the Authority reserves the rights to reject any tender or all tenders in part or full without assigning any reason thereof.
14. Documents misleading of facts are liable for rejection/cancellation of tender/purchase order and also action under Penal Provisions.
15. The tenders of the defaulting// Black listed suppliers will not be taken into consideration.
16. Supply of sub-standard items or non-performance of tender terms & conditions will disqualify a firm to participate in the tender process in future.
17. All legal disputes, if any relating to purchase, Installation and functioning of the system shall subject to jurisdiction of the Court situated in Berhampur, Ganjam, Odisha.
18. The payment to the firm shall be made after proper supply of the items on receipt of clearance certificate from the Concerned Authorities of this Medical College.
19. Those who will download the Tender document through the website, they are requested to deposit the value of the Tender document in shape of B.D favouring Dean & Principal MKCG Medical College, Berhampur while submitting the Tender document.
20. The Tenderer should submit their tender only after publication in the newspaper.
21. The photocopy of the first page of the Savings//Current Bank Account should be furnished.
22. The photocopy of the PAN card should be furnished.
30. All documents submitted shall be consecutively numbered having signature with official seal of the authorized signatory on each page and total number of pages shall be mentioned on the top sheet duly authenticated by the authorized signatory. The prescribed check list should be submitted completing in all respect. (putting the page numbers in the check list
31. The tendering agencies are required to enclose photocopies of the following documents along with the Technical Bid, failing which their bids shall be summarily/ out rightly rejected and will not be considered any further:
 - i) EMD @ **Rs.20000/-** in shape of BD in favour of the Dean & Principal MKCG MCB.
 - ii) Registration certificate of the organization.
 - iii) Copy of GST Reg. Certificate
 - iv) An affidavit in original to the effect that the firm has not been blacklisted anywhere.
 - v) Copy of PAN Card.
 - vi) Copy of the 1ST Page of the Savings Bank Account/Current Account Pass Book
 - vii) Copy of Filling of Income tax return certificate of last three years.
 - viii) GST Return for last three years.
 - ix) To Furnish an undertaking in the tender to the effect that price quoted by him/them is not more than the open Market Price
32. Penalty will be imposed @ 1 % of the Ordered value, if supply will not effect within the stipulated date & time.

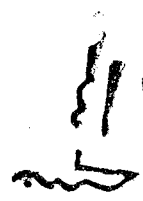

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MKCG Medical College, Berhampur

TENDER PROFORMA FOR TECHNICAL BID

Sl, No	Name of the Item	Details specification	Mfg Name Brand name
1	2	3	4

TENDER PROFORMA FOR PRICE BID

Sl, No	Name of the item	Basic Price Excluding GST & other taxes	GST Rate %	Cost of Total (4+5)
1	2	3	4	5



The tender will be rejected in case the firm have not filled the technical & price bid in prescribed format given above.

**TENDER FOR SUPPLY OF "MISC & ELECTRICAL ITEMS FOR DIFFERENT DEPARTMENTS
& HOSTELS OF MKCG MCB**

TENDER NOTICE NO.8307 Dt.21-12-2019

BID PERIOD: 24-12-2019 TO 13-01-2019

LAST DATE FOR SUBMISSION OF BID:- 13-01-2020 BY 4.30 P.M

DATE OF OPENING OF TECHNICAL BID:-13-01-2020 AT 5 P.M

NAME OF THE BIDDER M/S. _____

Please put ✓ in the respective box

DOCUMENTS: SUBMITTED OR NOT

(TECHNICAL BID)

1. EMD @2% of the quoted value

Page		Yes		No	
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2. Registration Certificate of the Organization.

Page		Yes		No	
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3. Copy of GST Reg.

Page		Yes		No	
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4. An affidavit in original to the effect that the firm has not been blacklisted anywhere.

Page		Yes		No	
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5. Copy of PAN Card

Page		Yes		No	
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6. Copy of the 1ST Page of the Savings//Current Bank account

Page		Yes		No	
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7. Copy of Filling of IT Return certificate of last three years

Page		Yes		No	
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8. GST Return for last three years

Page		Yes		No	
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9. Undertaking in the tender to the effect that price quoted by him/them is not more than the open Market Price

Page		Yes		No	
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Note:.. All documents submitted shall be consecutively numbered. The above check list should be submitted completing in all respect. (putting the page numbers in the check list

SIGNATURE OF THE BIDDER



REQUIREMENT OF MISCELLANEOUS ITEM

Sl. No.	Name of the Items	Specification	Brand Name
1.	Buta	Standard	
2.	Saga	Standard	
3.	Broom Jhadu	Phula	
4.	Broom Jhadu	Coconut	
5.	Broom	Khajuri	
6.	Bucket	(Bamboo)	
7.	Brush Cleaning	(Nylon)	
8.	Brush Cleaning	(Iron)	
9.	Bleaching Powder,	25 K.G	
10.	Washing Powder,	1K.G	
11.	Super Clean,	500 Ml. Bottle	
12.	Gum,	300ML.	
13.	Gum,	700ML.	
14.	Lock,	8, Levers	
15.	Lock	5 Levers	
16.	Wiper,	1 Ft Flat,	
17.	Wiper Mop	Thread Type	
18.	Plastic Mug,	1 Ltr	
19.	Naphatlin Ball,	1 K.G	
20.	Soap Lifebuoy,	90 Gm.	
21.	White Phenyle,	5 Ltr	
22.	Black Phenyle,	5 Ltrs	
23.	Toilet Freshner,	100 Gm, Odonil	
24.	Bucket Plastic,	16 Ltrs	
25.	Dust Bin with Cover,	Large Size	
26.	Pedal Dust Bin,	Big Size	
27.	Sanifresh Toilet Cleaner,	500ML	
28.	Bound Register	No.1	
29.	Bound Register	No.2	
30.	Bound Register	No.3	
31.	Bound Register	No.4	
32.	Envelope	4"x10"	
33.	Envelope	5"x12"	
34.	Envelope	10"x13"	
35.	Cello tap	2"	
36.	Tag for Regd Post & Parcel	Plastic	
37.	Sealing Wax	6" Stick	
38.	Duster	Plastic	
39.	Duster	Wooden	
40.	Copier Paper	A-4	
41.	Copier Paper	A-3	
42.	Blank Disk	700MB	
43.	Blank Disk RW	700MB with cover	
44.	Blank Disk RW	700MB with out cover	
45.	Laser Cartridge,	Hp1320 49A	
45.	Laser Cartridge,	Hp1020 12A	


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REQUIREMENT OF ELECTRICAL ITEMS

Sl. No.	Name of the Items	Specification	Brand Name
1.	Tube Light,	4ft 40 Wt.	
2.	Tube Light,	2ft 20Wt	
3.	Choke Copper-	40W	
4.	Choke Copper-	20W	
5.	Starter	20/40W	
6.	Tube Light Frame,	4ft	
7.	Complete Fitting with tube, ISI Brand	28 W T-5	
8.	Tube Light	28 W T-5,	
9.	Choke	28 W T-5,	
10.	Frame	28 W T-5	
11.	C.F.L.Bulb,	20W	
12.	Bulb	100Wt.	
13.	OHP Bulb,	"P" type	
14.	OHP Bulb,	"D" type	
15.	Fan Condenser,	3.15 MFD	
16.	Fan Condenser,	2.5 MFD	
17.	Electronic Choke,	20W	
18.	Electronic Choke,	40W	
19.	Pencil battery	(Rechargeable) 1.5 Volt.	
20.	Battery	(Rechargeable) 9 Volt	


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