



**OFFICE OF THE DEAN & PRINCIPAL,  
M.K.C.G. MEDICAL COLLEGE, BRAHMAPUR - 760 004, ODISHA.**

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No. 11278 // MCB – 2022 // Welfare// Brahmapur // Dated 9<sup>th</sup> November, 2022.

**TENDER CALL NOTICE**

**(LEASE OF LIBRARY CANTEEN)**

The Tender is invited in two bid system from the intending agencies/firm to organize/ manage Library Canteen inside the MKCG Medical College Hospital, Berhampur during Library hours i.e form 8.00 AM to 10.00 PM. The selected party /agency has to pay the monthly fixed charge to the MKCG Medical College Hospital, Berhampur. The applicants should submit their proposal in the prescribed format along with all the supporting documents in a sealed envelope (technical bid & price bid separately) to the office of the DEAN & PRINCIPAL, MKCG MEDICAL COLLEGE, BERHAMPUR (SUPERSCRIBED ‘TENDER FOR LEASE OF LIBRARY CANTEEN’) by 25-11-2022 till 05:00 pm through Registered Post/ Speed Post. The technical bid will be opened on 25-11-2022 at 05.30 P.M in Telemedicine conference hall of MKCG in the presence of the bidders Details may be obtained from the website i.e [www.mkcgmch.org](http://www.mkcgmch.org).

Authority reserve the right to reject & cancel / vitiate at any time the entire process without assigning any reasons thereof.

All disputes are purely subject to jurisdiction of Berhampur only.

For any printing error the authorities shall not be responsible.

  
Dean & Principal  
MKCG Medical College,  
Berhampur

### TERM & CONDITIONS

1. Cost for RFP document is **Rs. 2,000/- (Rupees two thousand only)** to be deposited along with tender papers in shape of Bank Draft duly pledged in favour of Dean & Principal MKCG Medical College, Berhampur.
2. The G+2 canteen building will be provided by the MKCG Medical College, Hospital, Berhampur in the Central Library premises. The intending party/firm can visit the Canteen from 10AM to 4 PM on working days during the bid period.
3. **The minimum offset price is fixed for Rs.10,000/- per month**
4. The highest bidder will be selected to award the contract
5. The contract will be for one year and extendable for a maximum period of three years subject to satisfactory performance and regular payment of monthly charges.
6. The tenderer quoting less than 10000/- will be out rightly rejected.
7. The offer along with related documents should reach the undersigned in sealed envelope on or before **25-11-2022** at 5 P.M. positively which shall be opened on **25-11-2022 at 5.30 pm** in presence of all the bidders or their authorized agents.
8. EMD: The bidder has to submit EMD of Rs.5,000/- in shape of DD in favour of the Dean & Principal MKCG MC Berhampur.
9. The DD towards EMD is to be deposited with Technical bid.
10. Technical bid without DD shall be rejected.
11. At the time of opening of tender the bidders will have to produce the original documents for verification.
12. An agreement will be executed between the Dean & Principal & the approved agency for running the Library Canteen.
13. To manage the canteen the prescribed rate for each food item will be fixed by the sub-committee of this Medical College
14. The list of food items required for the students & staff is at Annexure-A
15. The rate of the items will be decided by the members of the sub committee
16. The successful bidder has to deposit the performance security of Rs.50,000/- in shape of bank Guarantee in favour of the Dean & Principal MKCG MCB. This will be forfeited if the terms & conditions of agreement is violated.
17. The monthly amount will be deposited in the account of Dean & Principal MKCG MCH by 1<sup>st</sup> week of every month otherwise the service will be terminated.
18. The Hospital authorities shall have the right to inspect at any time and issue directives, which are in conformities with agreements and the contacting agencies, should comply with directives

A handwritten signature in blue ink, followed by a horizontal line and the date "9-11-22" written below it.

19. The performance security will be forfeited in case of default in service as per agreement executed.
20. The EMD of successful bidder will be forfeited if the agreement is not executed.
21. The agreement will be extended after deposit of performance security.
22. The successful bidder has to submit the police verification certificate of the proprietor/individual & the staff to be engaged from the local police station. There should not be any criminal record of the persons to be engaged in the canteen.
23. The valid food license is required.
24. The successful bidder/ awardee will be held responsible for any mischief occurred in the canteen.
25. A separate meter for electricity will have to install by the awardee.
26. Cleanliness & hygiene is to be maintained strictly inside the canteen premises & the cooking area also. Any deviation found during the visit of the food committee than it will be liable to cancel the agreement. Subsequently the canteen must be vacated within 15 days from the date of issue of Notice.
27. An affidavit is to be submitted for non-blacklisting by any organization & also no criminal procedures against the firm or proprietor or against the company/agency.
28. The agency will use the G+2 canteen building only for other purpose, the agreement will be cancelled and the EMD & security amount will be forfeited.
29. The authority reserves every right to modify any term and condition/accept or reject any tender without assigning any reason thereof.

  
9.11.22

Dean & Principal  
MKCG Medical College,  
Berhampur.

**TECHNICAL BID .**

**FORMAT OF TECHNICAL BID FOR LEASE OF LIBRARY CANTEEN AT  
MKCG MEDICAL COLLEGE, BERHAMPUR**

<b>Name &amp; Address of the organization/Agency</b>		
<b>No</b>	<b>Criteria</b>	<b>Particulars</b>
<b>1</b>	<b>Organizational constitution</b> Registered company/Firm Others	
<b>2</b>	<b>Address with Contact No</b>	
<b>3</b>	<b>Contact Person address and address of local office</b>	
<b>4</b>	<b>Years of Experience</b>	
<b>5</b>	<b>No. of Staffs to be engaged</b> (i) Semi Skilled staffs	
	(ii) Unskilled staff	
<b>6</b>	<b>No of Assignments</b> (i) Finished	
	(ii) Current Assignments in hand	
<b>7</b>	Experience certificate. if any	

**Supporting documents to be attached otherwise the bid will be out rightly rejected:**

2. Photo copy of valid food license
3. Photo copy of Registration certificate,
4. Photo copy of GST Registration of the firm
5. Photo copy of valid PAN of the firm
6. Copy of IT return for last three years
7. Copy of EPF, ESI registration, if engaged more than 20 staff.
8. Copy of Experience if any
9. Performance certificate from the organization if any
10. Affidavit for not blacklisted anywhere.

This is to certify that the information and documents as state above are correct to the best of my knowledge and if any information & document found to be in correct, I shall punishable as per law.

**Signature of the Agency with Date**

  
9.11.22

**FORMAT OF FINANCIAL BID FOR PROVIDING LEASE OF LIBRARY CANTEEN  
MKCG MEDICAL COLLEGE, BERHAMPUR**

<b>Name &amp; Address of the organization/Agency/NGO</b>		
<b>No</b>	<b>Criteria</b>	<b>Remarks</b>
<b>1.</b>	Monthly price for lease of canteen (quoted in rupees both in figure & word)	
<b>2.</b>	Agree to deposit security money of Rs.50,000/- within 15 days from award of contract.	Yes/ No
<b>3.</b>	Agree to abide by the Terms & conditions of the Tender	Yes/ No
<b>4.</b>	Agree to execute agreement after payment of security deposit and issue of award of contract.	Yes/ No.

**Signature of the Agency with Date**

  
9.11.22

Tea
Mint Tea
Bubble Gum Tea
Rose Tea
Mango Tea
Blueberry Tea
Masala Tea
Chocolate Tea
Pan Tea
Elaichi Tea
Lemon Tea
Ginger Tea
Tulsi Tea
Sweet Chilli Tea
Teafe Special

Coffee
Silk blend
Dark Chocolate
Chai Latte
Irish Hazelunt
Cream Caramel

Starters	
Plain Fries	V
Peri Peri French Fries	V
Mayo chilly Fries	V
Chilly chesse Fries	V
Schezwan chesse Fries	V
Mozarella Strips Cheese	V
Chicken Nuggets	N
Chicken Popcorn	N
Chicken Cheese Balls	N
Chicken Strips	N
Maska Bun	V
Garlic Bread	V
Nutella Toast	V
Corn Chat	V
Nachoos	V

Maggi	
Plain Maggi	v
Peri Peri Maggi	V/N
Cheese Corn Maggi	V/N

Tiffin	
Idli	Uttapam
Puri	Rava Masala Dosa
Uppma	Rava Onion Dosa
Samosa	Plain Dosa
Vada	Sambhar Vada
Aloo Chop	Dahi Vada
Cutlet	Onion Masala Dosa
Chowmein	Masala Upma
Paneer Roll	

Sandwich	
Kachha	V
Grill Cottage Cheese	V
Corn Cheese	V
Roasted Chicken	V
Peri Peri Chicken	V
Smoke Sausage	N
BBQ Chicken Sandwich	N

Burger	
Mix Veg	V
Non veg Burger	NV

Pizza	
Sweet Corn Pizza	V
Ultimate Pizza	V/N
Chicken sausage	N
Chicken Peri Peri	N
Barbeque Chicken Pizza	N
Margherita Pizza	v

Mojitio
Watermelon
Orange
Grapes
Pineapaple
Litchi
Strawberry
Blue Curacao
Blackcurrant
Blueberry
Kiwi
Mexican Lime

Pasta	
Alfredo	V/N
Arrabbiata	V/N

  

Noodles	
Hakka Noodles	V/N
Schezwan Noodles	V/N
Chilly Garlic Noodles	V/N
Thai Noodles	V/N

Sundae
Choco Lava
Chocolate Fudge

Shake
Chocolate Shake
Notorius VIP
You Name IT
I LOVE OREO
Mango Straw berry
Loaded Banana
Kit Kat Shake
Strawberry Cashew
Chocolate Revolution
Red velvet Shake
Choco Charlie
DON PABLO
Better Sip
Teafe Mad Macho

*Handwritten signature and date: 9.11.22*